

**INSTRUCTIONS**

- Apartment units at the CDM are on a first-come, first-served basis, so apply early.
- The lease cycle for student housing is 12 months commencing **September 1, 2022 – August 28, 2023**. If you are starting your lease after September 1<sup>st</sup>, please contact **Dorset Realty** for lease cycle information.
- To secure your apartment, you must pay an initial payment of **CAD \$50.00** (application fee is *non-refundable* and payable upon acceptance into the program); see below for payment methods.
- Once your application is accepted, **Dorset Realty** will contact you with further details.
- Completed application forms can be emailed to [carolynpipke@dorsetrealty.com](mailto:carolynpipke@dorsetrealty.com) OR mailed to:
  - Centre for Digital Media***
  - 685 Great Northern Way, Vancouver, BC, Canada V5T 0C6***
  - Attention: CDM Residences Property Manager -- Dorset Realty Group Canada Ltd.***

**ACADEMIC INFORMATION**

Academic Program: \_\_\_\_\_

Student ID Number: \_\_\_\_\_

**PERSONAL INFORMATION**

Title:  MR  MRS  MS  Female  Male  
 MISS  MX  Non-Binary  
 Other  Transgender  
 Prefer not to say  Intersex  
 Other  
 Prefer not to say

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

**HOME ADDRESS**

Street: \_\_\_\_\_ City: \_\_\_\_\_  
 Province/State: \_\_\_\_\_ Postal/Zip Code: \_\_\_\_\_  
 Country: \_\_\_\_\_ Date of Birth (YY/MM/DD): \_\_\_\_\_  
 Email Address: \_\_\_\_\_  
*(all residence offers or related correspondence will be directed here)*  
 Home Number: \_\_\_\_\_ Cell Number: \_\_\_\_\_

**RESIDENCE PREFERENCES**

What type of housing are you applying for?

- Single-Occupancy ~ Studio, 313 sq.ft.  
CAD **\$1,009.93**/month
- Single Occupancy ~ Large, 317 sq.ft.  
CAD **\$1,035.30**/month
- Double-Occupancy ~ Large Studio, 320-368 sq.ft.  
CAD **\$1,116.50 - \$1,192.63**/month
- Double-Occupancy ~ 1-Bedroom, 498 sq.ft.  
CAD **\$1,324.58**/month  
*\*Due to high demand AND limited 1-bedroom suites, there may be a lottery for those who apply for this type of suite.*

Do you have any special needs? \_\_\_\_\_

**TERMS OF AGREEMENT**

In completing this application, I certify that I have read and agree to the application, assignment and refund policies as outlined, and declare that the information reported on this form is true, correct and complete.

I understand that if I am assigned accommodation based on incorrect information, or if my circumstances change, that this contract may be terminated by the CDM Residences' Property Manager, **DORSET REALTY GROUP CANADA LTD.**, and that the accommodation is to be vacated immediately. I understand that this application does not guarantee assignment, and that no changes can be made to this application after submission.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**PAYMENT METHOD**

Please indicate your method of payment to **Dorset Realty** for the CAD \$50.00 *non-refundable* application fee:

 **By e-Transfer:**

When making payment, please ENSURE you provide as much information as possible (see below), to help Dorset property management apply the fees received to the correct account(s).

**APPLICATION FEES**

- First and last name
- CDM application fee
- Email address
- Cell number

**SECURITY DEPOSITS, RENTS, KEY DEPOSITS, ETC.**

- First and last name
- Unit number
- Email address
- Cell number

***NOTE: If a family member, friend, or another person is making payment on your behalf, please ensure that they provide ALL of the above information. Thank you!***

Use [cdm@dorsetrealty.com](mailto:cdm@dorsetrealty.com) for e-transfer. If you require further information, please contact Carolyn Pipke via [carolynpipke@dorsetrealty.com](mailto:carolynpipke@dorsetrealty.com) OR 604-270-1711, ext. 115.

 **By cheque or money order:**

Payable to **DORSET REALTY GROUP CANADA LTD – ITF685**

 **By wire transfer:**

Contact [carolynpipke@dorsetrealty.com](mailto:carolynpipke@dorsetrealty.com) for banking information.

When paying by this method, proof of payment (copy of deposit slip, etc.) MUST be provided to **Dorset Realty Group Canada Ltd.**, to the attention of [carolynpipke@dorsetrealty.com](mailto:carolynpipke@dorsetrealty.com).