

# Opportunity – Centre for Digital Media

## Academic Governance and Strategic Planning Advisory Committee

*We respectfully acknowledge that the land on which the Centre for Digital Media campus is located is the traditional and unceded territory of the Coast Salish peoples, specifically the shared traditional territories of the Səl̓íl̓wətaʔ/Selilwitulh (Tsleil-Waututh), Skwxwú7mesh Úxwumixw (Squamish), and xʷ məθkʷəy̓əm (Musqueam) First Nations.*

### Description

Located at the heart of the Creative District on Great Northern Way in Vancouver, Centre for Digital Media ("CDM") is a thriving campus with an earned reputation as a destination for collaboration amongst learners, leaders, industry and the community. CDM was established through the ground-breaking education partnership of four leading academic institutions: The University of British Columbia, Simon Fraser University, British Columbia Institute of Technology and Emily Carr University of Art + Design ("Shareholders"). Anchored by the flagship multi-disciplinary Master of Digital Media ("MDM") Program, CDM extends learning opportunities through a wide range of innovative and experiential programs that bring diverse learners of all ages and backgrounds into the world of digital media. Today CDM is entering into an exciting new phase of strategic growth and community transformation to help build digital futures in BC and on the global stage.

### Industry

Government Business Enterprise – Academic Programming and Land Development

### Position

Volunteer Advisory Committee Member – Academic Governance and Strategic Planning ("AGSP") Committee

### Experience

Executive or Associate with knowledge of the Digital Media and Technology Industries

### Term

Three (3) year term with an option to renew for an additional three (3) years.

## AGSP Committee Member Position Description

Serving on the AGSP Committee of CDM is an extraordinary opportunity for an individual who is passionate about governance and has relevant business expertise or other valuable experience in the digital media and technology industries.

The primary duties of this position are to contribute consistently and meaningfully to the effective performance of the AGSP Committee in governing programming and business affairs, adhering to the direction of the Shareholders and working with the senior management ("Management").

Committee members are expected to:

- Be sufficiently literate to understand academic governance terminology, read budgets and service agreements, and ask appropriate questions;
- Contribute to a culture of high-quality learning and teaching and industry and community collaboration;
- Commit to the long-term strategic and operational objectives of CDM and demonstrate a capacity to think about CDM's competitive position and contribute to the evolution of its strategy;
- Develop and maintain the ability to reasonably appreciate the risk implications of academic and community programming strategies;
- Attend three (3) meetings per year and be appropriately prepared for all meetings, having carefully read the materials provided in advance of those meetings;
- Participate actively at meetings and make a quality contribution to discussions;
- Review and approve for recommendation to the Board, details of proposed programming activities at CDM;
- Ensure due diligence takes place before key decisions are made;
- Ensure policies and strategies are being implemented as intended;
- Identify, monitor and mitigate key risks to CDM;
- Ensure activities comply with policies, laws, regulations, ethical standards and CDM's Code of Conduct;

## Desired Skills and Expertise

We are currently recruiting a leader with expertise in digital media and technology as well as familiarity with governance best-practices. The ideal candidate should have some prior Board or governance experience and a demonstrated commitment to justice, equity, diversity, and inclusion.

## Submit your Candidacy

Please e-mail your CV and introductory letter to [hr@thecdm.ca](mailto:hr@thecdm.ca) by **September 15, 2023**.

Centre for Digital Media is committed to ensuring a safe, inclusive and equitable environment where all members, students, staff, faculty and volunteers feel that they are respected and valued and can contribute meaningfully regardless of gender identity or expression, age, race, ethnicity, Indigenous identity, place of origin, marital or family status, sexual orientation, disability, age, education, or any other bias or means of exclusion. Candidates may request accommodation for any accessibility needs.